

Minutes of the meeting of the Parish Council held at the Cathodeon Centre on Thursday 2nd October 2008 commencing at 8 pm

Present: A Gore (Chair), Ms E Cornell (Vice Chair), Mrs E Bald, Dr B Cox, B Hammett, R Hickford, T Krarup, J Linsdell, G Potter, Dr J Rossiter; Mrs S Parry (Clerk to the Council)

Mrs K France (Press) was in attendance.

Public Forum

No member of the public sought to address the Council.

The Chair opened the meeting of the Parish Council at 8 pm

- 121 Apologies for absence were received from Councillors Daly, Gee and Urwin
- 122 Declaration of Interests from Members. Cllr Cornell declared a personal interest under item 131, Appointment of Administrative Assistant. Cllr Hickford declared a personal interest under item 126, Recreation Ground Car Park Working Group.
- 123 Approval of the Minutes of the meeting held on 18th September 2008. Cllr Cox proposed that the minutes be adopted as a true record of the meeting. The proposal was seconded by Cllr Hammett and agreed by the meeting.
- 124 Matters arising from the minutes of the meeting held on 18th September 2008.
Item 107 – Camgrain. The Clerk had written a letter to the South Cambridgeshire District Council's Environmental Health Officer requesting him to monitor current noise levels from the site and to report back to the Parish Council, which had been acknowledged. Cllr Bald said that despite the placing of straw bales at the entrance to the site, the noise had been bad for several successive nights since the previous meeting and that her own meter readings had recorded noise levels well above those permitted by Camgrain's planning permission. It was agreed that the Clerk write to the Environmental Health Officer requesting details of noise levels recorded by his department to date. **Clerk**
Item 107- Accounts, Linton Action for Youth. The Clerk has sent a reminder to Mr Hunt, but no response had been received. It was agreed that the Youth Working Party draft a letter to be sent by the Clerk to Mr Hunt identifying those matters of which information was sought. **Youth Working Group**
Item 110 – Cambridgeshire County Council, re changes to bus service. The Clerk had sent a letter requesting the continuation of the service to Newmarket on Tuesdays and Saturdays, which had been acknowledged. The list of footpaths requiring resurfacing had not as yet been sent to County Councillor Batchelor. **Clerk**
Item 114 – Stanton's Lane Bridge. The Clerk had written to the companies who had supplied quotations requesting scale drawings of their proposals.
Item 116 – Drainage at Meadow Lane gates. The Clerk had written to Mr. Westlake accepting his quotation for the drainage work, but he had decided that the work was too specialised for him to undertake. The Clerk had therefore asked Keith Fauch of Cambridgeshire County Council's Highways Department to recommend contractors and possibly obtain quotes on the Parish Council's behalf following the completion of the drainage work in Stanton's Lane.
- 125 Consideration of the minutes of the Finance committee meeting held on 7th August 2008. These were noted.
- 126 Reports from Co-ordinators:
- (i) Open Spaces- Cllr Bald reported that the bushes on the open grass area at the entrance to Palmers Close were very overgrown. It was agreed to ask the District Council to trim them. **Clerk**

- (ii) Recreation Ground-
Cllr Krarup reported that the picnic bench had been repaired but that there were some protruding bolts which needed to be cut back for safety reasons. It was agreed that the Clerk should arrange for the bolts to be cut back by a contractor. **Clerk**
Cllr Hickford requested that a reminder be sent to Herald to finish cutting the hedge in Stantons Lane. **Clerk**
- (iii) Cemetery: The updated draft cemetery regulations were considered. Comments from residents and HJ Paintin were awaited.
- (iv) Rights of Way – Cllr Rossiter reported that a tyre track had been cut on Footpath 22 and work on Footpath 25 was progressing well.
- (v) Venture Playground – Cllr Hammett reported that the tyre swing was back in action and boarding on the skate ramp had been screwed down.
- (vi) Leadwell Meadows – Cllr Rossiter reported that she had sought further advice from Mr. Mungovan, the ecology officer at the District Council, who recommended that all grass be raked up to minimise harm and that the best solution to the maintenance of the Meadows would be to graze animals there. Cllr Rossiter requested councillors with views as to what should be done to contact her, with a view to the revision of the maintenance programme in readiness for 2009. **All**
- (vii) Glebe Land – Cllr Rossiter reported that she was investigating the history of the Glebe Land as an article for the Linton News. A walk way had been made through the rectory garden to the river.
- (viii) Churchyard – Cllr Cox reported that there had been fewer problems with youths since the fitting of the security light.
- (ix) Communications – There was nothing to report.
- (x) A1307 – Cllr Cornell reported that following the County Council speed limit review some progress had been made:
- A scheme to improve the traffic island in Little Abington and re-align the eastbound carriageway in its vicinity was to be brought forward in the bid process
 - A proposal to reduce the speed limit between Linton village and the dual carriageway to the east to 50mph was to be considered by the Area Joint Committee on 6 October
 - Preliminary works to allow the improvements at Alington Terrace to take place were proceeding
 - Five potential sites for speed cameras had been identified
- (xi) Allotments – It was agreed to write to the District Council to ascertain the correct procedure to follow in order to progress obtaining an allotment site. **Clerk**
- (xii) Recreation Ground Car Park – Cllr Gore had circulated a report of the Working Group meeting which recommended various steps be taken to try and control parking problems on the recreation ground to avoid the need for a car park. Cllr Bald proposed that the report's recommendations be accepted, subject to further investigation of the replacement of the Meadow Lane gate. The proposal was seconded by Cllr Rossiter and agreed by the meeting. **Proposal carried**
It was agreed to write to Anglian Water to seek confirmation that the proposed work at the Meadow Lane gate would not affect the main drainage pipe. **AG/Clerk**
- (xiii) Traffic- Cllr Gore had circulated a report of the Working Group meeting. The Group recommended that the Council should:
- establish a budget for minor traffic schemes, including allowing residents to contribute towards their cost, and adopt a process for assessing and implementing them as proposed in the report

- re-submit the bids for works to improve local access for people with disabilities (as updated by Cllr Bald) and for improvements to the Balsham Road/high Street junction, previously submitted for 2008-9, to the County Council Minor Improvements Programme for 2009-10.
- obtain advice from the County Council about measures to reduce speed on Horseheath Road and information from Hadstock Parish Council about the effect of the new signage in their village on speed
- subject to a forthcoming police meeting confirming the usefulness of the Speedwatch scheme, invite other nearby parish councils to a joint meeting to consider the joint purchase of a speed set

Cllr Bald proposed that that the recommendations be adopted, on the basis that the minor traffic schemes list be considered at least twice yearly by the Council, and that the Council should have the power to remove a scheme from the list. The proposal was seconded by Cllr Krarup and agreed by the meeting. **Proposal carried. All**

127 Consideration of expenditure for Youth Working Group. It was reported that:

- a quotation had been received from the original supplier for the suggested adaptation of the youth shelter of £2,313 plus approximately £300 for installation by a local contractor
- a quotation had been received from P&C (Electrical) of £745 to repair the light over the skate ramp and to fit a new light for the tarmac area.
- the cost of two picnic benches and one long bench on Camping Close would be approximately £800. Malcolm Coxall had offered to make benches with help from the young people in the new year
- the cost of two anti vandal, ground fixed goal posts on Camping Close would be approximately £730

It was agreed that Cllr Gore should try to obtain a picture showing the proposed changes to the shelter for circulation to councillors and that the Clerk seek a second quote from Briar Security for the lighting works. **Clerk**

Cllr Hickford reported that work on Camping Close would be subject to approval by the County Council as landowners. He was investigating dual use of the land. Cllr. Gore raised the possibility that the land could be registered as a Village Green.

Cllr Bald proposed that the work on the youth shelter should proceed, subject to approval by the youth group. The proposal was seconded by Cllr Krarup and agreed by the meeting.

128 Cllr Cox proposed that the payments listed below be paid. The proposal was seconded by Cllr Linsdell and agreed by the meeting. Cllrs Cox and Potter signed the cheques.

		Gross	Excl VAT
Wages	bacs & 1089,1090,1092	2940.66	
Herald Contract Services	bacs	1697.18	1444.41
Linton News	bacs	90.00	
SCDC (cemetery rates)	D/D	75.86	
J Rossiter (mileage)	1093	20.00	
G H Smith (noticeboard)	1094	665.00	

(It was agreed to hold this cheque until the concrete posts of the old noticeboard had been removed)

129 Correspondence received and for discussion

Item 2 South Cambridgeshire District Council, extension of the BT consultation for adoption/sponsorship of payphones extended to 1st November. It was agreed that any councillor wishing to propose that the Council adopt the payphone in Rivey Way should contact the Clerk. **All**

Item 7 Mr B Agrell, The Clock House, 2 High Street – Tree works - to remove sycamore (to protect garage) and 2 leylandii and vertically trim by 30% 1 c. lethuria. The application was supported.

130 Reports from Councillors (for information only)

Cllrs Hammett and Rossiter wished to progress the search for grant funding for new equipment on the recreation ground by submitting an expression of interest form to the Cambs Community Foundation. It was noted that should the expression of interest be favourably received, the application would have to be discussed at a Council meeting before submission

Cllr Rossiter requested that Cllr Batchelor be asked to comment on the Community Fund
Cllr Bald expressed dismay that a new road sign had been erected in the form "Symonds Lane," without an apostrophe.

Cllr Gore circulated a report of the meeting about the redevelopment of Flaxfields that he, Cllr Cornell, Cllr Lindsell and the Clerk had held earlier that day with representatives of Sanctuary Housing, the main contractors (SDC) and the quantity surveyors (Henry Riley). He asked councillors to consider the report and submit any comments on it to the Clerk.

Agenda 16/10

Cllr Rossiter left the meeting.

The Council resolved to exclude the press and public whilst the Council considered the following item of business pursuant to section 100 (A) (4) Local Government Act 1972

- 131 To consider permanent appointment of Anne Meeks as the Council's administrative assistant. A confidential appraisal conducted by Cllr. Gee and the Clerk, including recommendations, had been circulated. Cllr. Krarup proposed that Mrs. Anne Meeks be offered the position on a permanent basis following her successful probationary period, on the terms recommended by the appraisers. The proposal was seconded by Cllr Bald and agreed unanimously by the meeting.

The meeting closed at 10.05pm

Signed

Date

Note: Copies of reports and documents referred to above can be inspected at the Council's office.