

Minutes of the meeting of the Parish Council held at the Cathodeon Centre on Thursday 3rd June 2010

Present: Ms E Cornell (Chair), Mrs E Bald (Vice Chair), Dr B Cox, R Hickford, Ms T Hunt,
J Linsdell, G Potter, Mrs J Wilson
Mrs S Parry (Clerk to the Council)

Mrs K France (Press) was in also attendance.

Public Forum

No member of the public sought to address the Council.

The Chair opened the meeting of the Parish Council at 8 pm

- 17 Apologies.
Cllr Gee – holiday. Cllr Krarup – holiday.
- 18 Declaration of Interests from Members. There were none.
- 19 Approval of the Minutes of the Annual General meeting held on 20th May 2010. Cllr Hickford proposed that the minutes be adopted as a true record of the meeting. The proposal was seconded by Cllr Linsdell and agreed by the meeting.
- 20 Matters arising from the Minutes of the meeting held on 20th May 2010.
Under item 7, it was reported that no minutes had been received from Linton Action For Youth (LA4Y)
Cllr Bald reported that a meeting had been planned between SCDC Environmental Health, the builder and the police to discuss Flaxfields. Cllr Hickford reported he hoped the date would be confirmed soon.
Cllr Bald reported that four large orange lights had been erected on the site causing further distress to residents.
Cllr Hunt reported that Camgrain had repairs to the W I bench on the top of Rivey Hill in hand.
- 21 Reports from Co-ordinators:
- I. Open Spaces and Environment - Cllr Bald reported that there were several dead elms along the riverbank and the situation would need to be monitored.
 - II. Recreation Ground – Cllr Potter reported that a screw on bridge needed to be tightened.
 - III. Cemetery – Discussion on the ashes area; its extension and the fate of the willow tree – Cllr Bald reported that the ashes area needed to be extended however ideas were required as to how this should be done. She urged all Councillors to consider ideas from other cemeteries and to bring these back to Council. In the meantime the Cemetery working group would meet to discuss several issues. It was agreed that a concise information leaflet regarding memorials etc based on the cemetery regulations be given to any persons requesting a burial or ashes plot. **Clerk**
Cllr Hickford proposed that the willow tree be retained. The proposal was seconded by Cllr Bald and agreed by the meeting. The clerk said that she would ask the Village Custodian to regularly sweep the area. **Resolved**
Correspondence item 21, After careful consideration the request for the memorial was refused. It was agreed that any new memorial must conform to the current cemetery regulations.
Resolved
The Council had already extended the width of a memorial for a double plot from 1½ to 2 times the width of a single plot which had been agreed at the initial meeting with the family. The stonemason would be contacted to ascertain the size of the intended lorry vases to ensure that they too complied with the regulations. Additionally any possible implications regarding the use of the brand name 'Guinness' would be clarified.
Clerk
 - IV. Rights of Way – There was nothing to report.

- V. Venture Playground – The clerk reported that a new chain sleeve and seat had been fitted to the zip wire. Following the recent insurance check any other required repairs would be carried out.
Clerk
- VI. Leadwell Meadows, River and Wildlife - Cllr Hickford reported that he had contacted Mr Edgar but had not yet received a response.
- VII. Glebe Land - Nothing to report.
- VIII. Churchyard - Cllr Cox reported that the District Council's planning department would be making a site visit in response to the Council's objection to the Tree Preservation Order (TPO). The Rector would be moving to a property in Joiners Road however no decision on the future of the Rectory had been made. The PCC had been left a small amount of money and a new mower had been purchased. The planning application to rebuild the southern flint wall had been submitted.
- IX. A1307, Traffic and Recreation Ground Parking – Consideration of notes from car park meeting – It was agreed to confirm that the parking protocol at the Village College was still satisfactory, and to write to all pavilion user groups asking for the names of keyholders, who would then be made personally responsible for their key. **Clerk**
Cllr Cornell had attended the public inquiry into the Haverhill expansion and its effect on the A1307.
Cllr Hickford reported that his personal complaint to the County Council regarding A1307 safety issues had been upheld however they had reported that no further action would be taken.
- X. Allotments – The Council was looking for alternative sites.

- 22 Consideration of report from Internal Auditor. The report was considered and it was noted that the main area of concern was risk assessment.
- 23 Consideration of additional comments from Internal Auditor with reference to the Annual Return. Following the comments regarding risk assessment, areas of responsibility were allocated and checklists were distributed for completion. The clerk will issue weekly reminders and progress will be reviewed in August. **Agenda 5/8**
- 24 To agree and seal the lease of Coles Lane car park. Cllr Hickford proposed that the lease be signed subject to clarification on the maintenance of the access road and that the short stay parking element had been removed. The proposal was seconded by Cllr Cox and agreed by the meeting. **Resolved**
It was resolved that as soon as the lease had been signed formal notice to remove the recycling bins would be issued to the District Council. This would free up further parking spaces. Kerb side recycling was already available and the Fire Station operated a clothing/shoe bank.
- 25 Written reports from Council representatives. There were none.
- 26 Correspondence received and for discussion.
Item 17 – A complaint regarding litter left on the Recreation Ground by study leave pupils had been received. The Village College had been contacted and the situation had improved. It was agreed to thank the village college for their support on this matter. It was not felt that the problem had been exacerbated by the Fair as Mr Harris cleaned up the area daily. **Clerk**

- 27 Cllr Bald proposed that the payments listed below be paid. The proposal was seconded by Cllr Cox and agreed by the meeting. Cllrs Cox and Potter signed the cheques.

*S137		Gross	Excl VAT
*Cambs County Council (Summer Reading)	1365	200.00	
Sanderling Internet	1366	150.00	
CPALC (annual subscription)	1367	622.43	
BT	1368	98.00	84.74
ESPO (Future Jobs Fund)	1369	17.63	15.00

Cllrs Cornell, Hickford and Linsdell would be added as authorised signatories and the relevant paperwork was distributed.

- 28 Reports from Councillors. (For information only)
Cllr Bald reported on the bad state of the road surface in Chalklands and the pavement on the corner of Rivey Way. Concerns regarding parking in Rivey Way and Rivey Close were raised. Cllr Linsdell reported that no buses would be running through the village for the next two weekends due to road closures for resurfacing.
Cllr Hunt reported that she had spoken to a group from the District Council who were looking at the state of the roads in the village and they were pleased with the level of detritus found.

The meeting closed at 9.25pm

Signed Date

Note: Copies of reports and documents referred to in these minutes can be inspected at the Council's office.