

Minutes of the meeting of the Parish Council will be held at the Cathodeon Centre on Thursday 3rd November 2011

Present: R Hickford (Chairman), Mrs E Bald (Vice Chair), D Champion, Ms E Cornell, Dr B Cox, Mrs S Dew, M Gee, Ms T Hunt, J Linsdell, B Manley, D Penfold, G Potter, Mrs A Walker, Mrs J Wilson
Mrs S Parry (Clerk to the Council)

Mrs K France (Press) was in attendance together with eight members of the public.

The Chairman opened the meeting of the Parish Council at 8.01pm

- 170/11/12 Apologies. Cllr Mannassi – family commitments.
- 171/11/12 Declarations of interest.
182/11/12 item 16 Correspondence relating to Camgrain
Cllr Walker declared a personal interest as an employee of Camgrain Ltd
Cllr Hickford declared a personal interest due to an association with an employee of Camgrain.
Cllr Bald declared a personal interest being a household who suffers from their excessive noise
184/11/12 Allotments
Cllr Walker declared a personal interest as an employee of Camgrain Ltd
- 172/11/12 Chairman's Comment
The Chair congratulated Cllrs Bald, Champion, Dew, Hunt, Potter and Wilson on completing their recent training.
He also commented on the tremendous efforts of the village for its successful Halloween celebrations.
The Chair reported that unless any Councillor had a confidential matter to discuss either financial or concerning an offer of land under allotments, he would declare that item non confidential. Cllr Walker reported that she did have a confidential matter to discuss and therefore it was agreed to keep allotments agenda item confidential.
- 173/11/12 Public Participation
A resident and employee of Camgrain asked that the Council be more supportive of Camgrain. The Chair replied that it was the duty of the Parish Council to support businesses and residents alike.
A resident was concerned with the speed and number of vehicles travelling to the pavilion particularly on a Monday evening. The Chair replied that only authorised vehicles should be using the access. It was reiterated that cars should park at the Village College and use the route via Stanton's Lane to the pavilion, which is suitable for disabled access as well.
A resident and employee of Camgrain reported that when he arrived at work at 7am the only noise that could be heard was from fans from other factory sites. Cllr Bald disputed this.
- 174/11/12 To approve the minutes of the meeting held on 20th October 2011. Cllr Hunt proposed that the minutes be adopted as a true record of the meeting. The proposal was seconded by Cllr Dew and agreed by the meeting.
- 175/11/12 Matters arising from the minutes of the meeting held on 20th October 2011
Under agenda item 158/11/12 – A transport statement had been received from Carter Jonas– correspondence item 33 refers. Cllr Cornell reported that this was seriously flawed as it assumed that all vehicles would use Horseheath Road and not the High Street to access the A1307.
Under agenda item 160/11/12 – Cllr Batchelor had given further information on various issues, including noise issues from Camgrain – correspondence items 18 and 28

referred. Cllr Bald reported that the correspondence was inaccurate and the tone unhelpful.

Under agenda item 161/11/12 – Paul Poulter had provided information – correspondence item 24 refers. It was agreed to formulate a letter to Carter Jonas based upon the letter from Mr Poulter, whom the Chair thanked for his input. **Clerk**

Under agenda item 164/11/12 – email from Steve Hampson regarding Nichols Court – correspondence item 29 refers. **Agenda 1/12**

Under agenda item 162/11/12 – Mr Walker had requested clarification in respect of the £2000 ear marked for play equipment. This funding was initially to help to secure grant funding but further money from the Parish Council may be considered. Mr Walker had also submitted an updated quotation which had removed the ‘Climby Shifter’ and replaced it with a set of swings. The Chair thanked Mr Walker for his continuing efforts. This was approved. **Clerk**

176/11/12 To consider the minutes of the Planning meeting held on 6th October 2011. These were noted.

177/11/12 To consider the minutes of the Finance meeting held on 15th September 2011. These were noted.

178/11/12 Cllr Cornell proposed that the payments listed below be paid. The proposal was seconded by Cllr Linsdell and agreed by the meeting. Cllrs Cox and Gee signed the cheques.

		Gross	Excl VAT
Wages	bacs and 1564, 1565, 1566	3133.29	
CGM Ltd (grass maintenance)	bacs	1379.80	1149.83
Linton News	bacs	100.00	
Sandcroft Payroll Services	bacs	21.36	17.80
BT (internet)	D/D	162.00	135.00
G Potter (McAfee renewal /hard drive/cable)	1567	160.96	
SLCC Enterprises Ltd (cemetery course AM)	1568	114.00	95.00

The clerk thanked Cllr Potter for his work on repairing and upgrading the office computer.

179/11/12 Reports from Co-ordinators:

i Open Spaces and Environment

Risk assessment reports for Parsonage Way, Paynes Meadow and Coles Lane car park had been received.

Cllr Bald reported that the County Council had agreed to provide picnic benches and a replacement bus shelter as a form of s106 payment for the Children’s Centre. The clerk was requested to check the minutes to ascertain if this had been agreed. **Clerk**

The clerk reported that SCDC had advised that they would be placing a blue recycling bin adjacent to the litter bin at the bottom of Coles Lane. This was to encourage recycling when ‘on the go’ and was for a three month trial period only and not a permanent fixture. SCDC had given assurances that the bin would be emptied and the area tidied every two weeks or more frequently if found to be necessary. Discussion took place and it was agreed to request that the bin be placed adjacent to the litter bin on Parsonage Way instead. It was also agreed to advise SCDC that should this area encourage fly tipping and remain untidy for any length of time it would be tidied at their expense. **Clerk**

ii Recreation Ground

Cllr Manley had issued a report regarding the pavilion extension and refurbishment following his meeting with Jim Hill, Cambs Football Development Manager and Alan Lamb, a surveyor, who had been involved with various projects relating to football facilities in Cambridgeshire and was recommended by the Football Association. It was agreed that Mr Lamb would project manage this development as it was anticipated that his fees would be considerably less than other professional bodies. It was also agreed that he would meet with Cllrs Potter, Hickford and Manley to discuss what was required. Plans had been drawn up by Alan Baker and were almost ready to be submitted for the planning application. The Chair thanked Cllr Manley for his work on the project.

iii Cemetery

A risk assessment report had been received. Cllr Bald requested design ideas for the area near to the new ashes plot.

iv Rights of Way . There was nothing to report.

v Venture Playground. There was nothing to report.

vi Leadwell Meadows, River and Wildlife. There was nothing to report.

vii Glebe Land. There was nothing to report.

viii Churchyard. Cllr Cox confirmed that the flint wall had been finished up to the capping bricks. The conservation officer had requested that new bricks be used which should be in keeping with the old capping bricks, some of which had been reclaimed. Cllr Cox had brought in a sample brick. Other small sections of wall to the east had also been repaired.

ix A1307, Traffic and Recreation Ground Parking. A meeting had taken place to discuss installing a car parking area by the Meadow Lane gate. Cllrs Gee and Bald had measured this up and had drawn out a possible plan with new gates. It was hoped that this would prevent unauthorised vehicles from driving to and from the pavilion. This plan would be circulated for comment to all interested parties and pavilion users including the water board, funfair and County Council.

Clerk/ Agenda 1/12

180/11/12 To discuss new responsibility areas for councillors
The following was agreed:

Cambridgeshire and Peterborough Assoc. of Local Councils (CPALC)	none
Directors, Linton Parish Publications	Cllrs Cox, Hunt
Trustees to Cathodeon Trust	PC trustee - Cllrs Wilson and Champion. Mr Gore, Dr Urwin
Charles & Mary Anderson Trust	Cllr Cornell
Linton Granta Bowls Club	Cllr Manley
Linton Granta Football Sports & Social Club	Cllrs Potter, Manley and Penfold
Police Liaison	Cllr Champion
Public Transport	Cllr Linsdell
Village Hall	Cllr Hunt
Tree Warden	Mrs S Anderson

Committee Representatives

Planning Committee	Cllrs Bald, Linsdell, Hunt, Wilson, Dew, Walker, Champion
Finance Committee	Cllrs Gee, Cox, Hickford, Potter, Cornell
Staff Sub-committee	Chair, Vice Chair and Chairs of Planning and Finance

Working Groups (Advisory Committees)

Open Spaces and Environment	Cllrs Gee, Bald, Hunt
Recreation Ground	Cllrs Hickford, Potter, Manley
Cemetery	Cllrs Gee, Bald, Wilson
Rights of Way	Cllr Mannassi (Ralph Robinson, Bob Hammett, Judy Rossiter co-opted)
Venture Playground	Cllr Penfold
Glebe Land	Cllr Cox
Churchyard	Cllrs Bald, Cox, Wilson (maximum of 3)
A1307, Traffic, Recreation Ground Parking	Cllrs Cornell, Gee, Bald, Hickford, Champion, Manley, Walker
Youth	Cllrs Cornell, Hickford, Hunt, Penfold
Staff Appraisals	Cllr Gee + Staff sub committee
CCTV control group	Cllrs Hickford, Gee, Potter, Cornell, Penfold
River, Wildlife and Leadwell Meadows	Cllr Mannassi

Warden	
Allotment Association	Chair - Simon Hotchin

- 181/11/12 Written reports from Council representatives
The signage proposal for Cathodeon Centre issued by the Cathodeon Trustees was considered. It was requested that the full address, including the post code be included as previously requested by the emergency services.
- 182/11/12 To consider correspondence received
Item 16 Various emails relating to Camgrain noise issues. This issue was discussed under Public Participation.
Item 22 SCDC re ideas for public art development on the proposed allotment site. This was noted.
Item 25 T Coston had requested answers to questions relating to the allotments. Most of these questions had been answered by the statement that the Council had issued. However it was reiterated that the Council had a statutory duty to provide allotments and any financial discussions were considered confidential at this stage.
Item 34 Lawrence Green, SCDC had asked to attend a Parish Council meeting to give emergency planning information. It was agreed to respond that as the Parish Council meeting time was valuable could he be more precise on what information he had to offer. **Clerk**
Item 35 Dawn Creek had concerns regarding the allotments proposal and the costs that would be incurred. The Chair stated that any proposed financial implications were subject to Heads of Terms being agreed, and these still were not near completion. They were not in the public domain. He referred to the Statement issued by the Council on allotments.
- 183/11/12 Reports from Councillors
Cllr Champion reported that the Conkers Children’s Centre was up and running. Arrangements were in hand for the gap in the retaining bank to be filled. The building inspector had approved the access arrangements however the Trustees wished to improve wheelchair and mobility scooter access.
The traffic police had been very active on the A1307 between 17th and 18th October, issuing 4 tickets for excessive speed, 36 tickets for not wearing a seat belt and 8 tickets for using a mobile phone.

Cllr Cox read out a personal statement the subject of which was deemed confidential by Council.

This part of the meeting closed at 9.20pm

Note: Copies of reports and documents referred to in these minutes can be inspected at the Council’s office.

Signed.....Date.....