

Minutes of the Annual General Meeting of the Parish Council held at the CATHODEON Centre on Thursday 5th May 2011

Present: Ms E Cornell (Chair), Mrs E Bald (Vice Chair), D Champion, Dr B Cox, Mrs S Dew,
Ms T Hunt, J Linsdell, Ms M Mannassi
Mrs S Parry (Clerk to the Council)

Mrs K France (Press) was in attendance together with four members of the public.

Public Forum

No member of the public sought to address the Council.

The outgoing Chair, Cllr Cornell opened the meeting of the Parish Council at 8 pm

- 1 Apologies. Cllrs Gee, Potter and Wilson – holiday. Cllrs Hickford and Manley– family commitments.
- 2 Election of Chairman
The current Vice Chairman, Cllr Bald explained that due to work and other commitments and ongoing health issues she did not currently wish to be considered for the position of Chairman. She was willing however to remain as Vice Chairman.
Cllr Hunt proposed that Cllr Hickford be elected as Chair. Cllr Cornell asked if there were any objections to Cllr Hickford being proposed as he was absent from the meeting. There were none. Cllr Mannassi seconded the proposal and it was resolved by the meeting. **Resolved**
- 3 Declaration of Interests from Members. There were none.
- 4 Election of Vice-chairman
Cllr Cox proposed that Cllr Bald be elected as Vice Chairman. The proposal was seconded by Cllr Champion and resolved by the meeting. **Resolved**

Cllr Bald took the Chair.
- 5 Appointment of Council Representatives and Committee Representatives

Cambridgeshire and Peterborough Assoc. of Local Councils (CPALC)	none
Directors, Linton Parish Publications	Cllrs Cox, Hunt
Trustees to Cathodeon Trust	PC trustee - Cllr Wilson. Mr Gore, Dr Urwin, Mr Krarup continue in office
Charles & Mary Anderson Trust	Cllr Cornell
Linton Granta Bowls Club	Cllr Manley
Linton Granta Football Sports & Social Club	Cllrs Potter, Manley
Police Liaison	Cllr Champion
Public Transport	Cllr Linsdell
Village Hall	Cllr Hunt
Tree Warden	Mrs S Anderson
Linton Action For Youth	Cllrs Hickford, Hunt

Committee Representatives

Planning Committee	Cllrs Linsdell, Hunt, Wilson, Dew, Chair and Vice Chair of Council
Finance Committee	Cllrs Gee, Cox, Potter, Cornell, Chair and Vice Chair of Council
Staff Sub-committee	Chair, Vice Chair and Chairs of Planning and Finance

Working Groups (Advisory Committees)

Open Spaces and Environment	Cllrs Gee, Bald, Hunt
Recreation Ground	Cllrs Hickford, Potter, Manley
Cemetery	Cllrs Gee, Bald, Wilson
Rights of Way	Cllr Mannassi (Ralph Robinson, Bob Hammett, Judy Rossiter co-opted)
Venture Playground	Cllr Hickford (Cllrs Bald and Champion to be aides)
Glebe Land	Cllr Cox
Churchyard	Cllrs Bald, Cox, Wilson (maximum of 3)
A1307, Traffic, Recreation Ground Parking	Cllrs Cornell, Gee, Bald, Hickford, Champion, Manley
Youth	Cllrs Cornell, Hickford, Hunt
Staff Appraisals	Cllr Gee + Staff sub committee
CCTV control group	Cllrs Hickford, Gee, Potter, Cornell
River, Wildlife and Leadwell Meadows Warden	Cllr Mannassi
Allotment Association	Chair - Simon Hotchin

- 6 Approval of the Minutes of the meeting held on 7th April 2011. Cllr Hunt proposed that the minutes be adopted as a true record of the meeting. The proposal was seconded by Cllr Cox and agreed by the meeting.
- 7 Matters arising from the minutes of the meeting held on 7th April 2011. There were none.
- 8 Cllr Cornell proposed that the payments listed below be paid. The proposal was seconded by Cllr Dew and agreed by the meeting. Cllr Cox signed the cheques. In the absence of a second signatory the signing of the cheques could not be completed. Cllr Champion offered to be added as a signatory.

		Gross	Excl VAT
Wages	bac's and 1505, 1506, 1507	3082.72	
CGM Ltd (grass contract)	bac's	1331.80	1109.83
Linton News	bac's	100.00	
Sandcroft Payroll Services	bac's	20.92	17.80
Algar Signcraft Services Ltd	1508	96.00	80.00
Shine Windows	1509	56.00	
Viking Direct	1510	409.28	341.07

9 Reports from Co-ordinators:

I. Open Spaces and Environment

Cllr Bald reported that some shrubs in Palmers Close required cutting back or removing, SCDC should confirm which was appropriate.

The tree outside number 13 also required attention. It was agreed ask SCDC to either undertake this work or give permission for the Community Payback team to do it on their behalf.

Clerk

Item 5 – A parishioner had contacted the County Council to advise of a manhole cover standing slightly proud on the verge beside the footpath between Stantons Lane bridge and Granta Leys. The Village Custodian had filled the area with soil and it was agreed that in the autumn a turf strip would be laid.

Clerk

The grass on Camping Close was not being cut. The Clerk had contacted the landowner, the County Council, who had in turn contacted the Infants School. The School had replied that their grass contract had expired and they were no longer willing to maintain the area but unfortunately they had not advised the Parish Council of this. The County Council had responded that they would not object to the land being maintained as a public Open space by the Parish Council subject to a 'suitable agreement'. In the meantime the Clerk would meet with the grass contractor to arrange an emergency cut as soon as was possible.

Clerk

- II. Recreation Ground – Cllr Bald reported that she had met with Mr Richardson, the cricket club groundsman regarding low branches which were, in his opinion, a safety hazard. It may be possible to undertake minor crown lifting work but this would not necessarily resolve the issue.

Cllr Linsdell reported that the steps to the river were overgrown and it was agreed to ask the Village Custodian if he would tidy up this area. **Clerk**

- III. Cemetery – Several residents had enquired about the logs but these were still required by the Council.

- IV. Rights of Way – there was nothing to report.

- V. Venture Playground

It was reported that vandalism to the skate ramp and security fencing had increased. The Police had been given CCTV footage of the incidents. Police posters had been displayed reminding users that the ramp should not be used. It was agreed to ask our insurers to undertake a structural inspection of the skate ramp and to advise the next possible course of action. **Clerk**

- VI. Leadwell Meadows, River and Wildlife – Cllr Cox reported that while the water levels were low he would take photographs of the drainage pipe prior to the application to rebuild the weir.

- VII. Glebe Land – there was nothing to report.

- VIII. Churchyard – Cllr Cox confirmed that the tree stumps and suckers had been removed. He requested that quotations be sought to clean and paint the gates by the entrances from the School and Church Lane. **Clerk**

- IX. A1307, Traffic and Recreation Ground Parking – Cllr Champion reported that youths were making handbrake turns on Bartlow crossroads and he would inform the Police.

- 10 Cllr Cornell proposed that the Statement of Accounts and Annual Governance Statement for year ending 31st March 2011 be approved. The proposal was seconded by Cllr Cox and resolved by the meeting.

- 11 S/0563/11 Mr Cheesmur, 57 The Grove – erection of 1.80m high fence - Amendment
The Full Council re emphasised their previous comments which were:

- Council strongly objects to this application as it is contrary to the original conditions of the development which state that 'no fence, wall or other means of enclosure shall be erected or constructed beyond the forwardmost part of the dwelling.'
- This fence would be out of keeping with the current street scene which is open plan.
- This would impact upon the land between the boundary and road which is kept open for use as a footpath (this strip is owned by Highways).

- 12 Written reports from Councillors. There were none.

- 13 Correspondence received and for discussion. There was none.

- 14 Reports from Councillors (for information only)

Cllr Champion reported that the problems in Tower View had been resolved. However, the complaint to the Ombudsman was continuing.

Cllrs Bald, Champion and Dew reported that the meeting to discuss the future of the Library had been very lively and well attended with over 100 people present. It was felt that the County Council analysis of the library and its use was inaccurate. The many forceful and well considered comments confirmed that there was overwhelming villager support to retain our library and library services in general.

Cllr Cornell was disappointed that no access via the small meeting room at the front of the Cathodeon building had currently been provided.

Cllr Bald reported that she and the Tree Warden had met representatives from Chalklands and Paynes Meadow Residents Association to discuss tree and shrub planting in the area. The residents would be arranging a meeting with other residents to discuss planting and other possible improvements to the open space at Paynes Meadow.

The meeting closed at 9.10pm.

Signed

Date

Note: Copies of reports and documents referred to in these minutes can be inspected at the Council's office.