

## Minutes of the meeting of the Parish Council held at the Cathodeon Centre on Thursday 6<sup>th</sup> August 2009 commencing at 8pm

Present: Ms E Cornell (Chair), Mrs E Bald (Vice Chair), M Gee, A Gore, B Hammett, R Hickford, Ms T Hunt, J Linsdell, G Potter, Mrs J Williams  
Mrs S Parry (Clerk to the Council)

Mrs K France (Press) was also in attendance.

### Public Forum

No member of the public sought to address the Council.

### The Chair opened the meeting of the Parish Council at 8.05 pm

90 Apologies for absence were received from Councillors Cox, Daly, Krarup, Rossiter and Urwin.

91 Declaration of Interests from Members. There were none.

92 Approval of the Minutes of the meeting held on 16<sup>th</sup> July 2009. Cllr Gee proposed that the minutes be adopted as a true record of the meeting. The proposal was seconded by Cllr Hickford and agreed by the meeting.

93 Matters arising from the Minutes of the meeting held on 16<sup>th</sup> July 2009.  
Under item 79, Cllr Potter reported that the County Council was investigating the drainage problem on the recreation ground. It was thought that flooding was being caused by the run off of surface water from Joiners Road, an ill fitting man-hole cover outside the pavilion and the pipe to the river being too low to empty when the river is high, causing back fill. Anglian Water has investigated but are not responsible.

94 Consideration of the minutes of the Planning meeting held on 2<sup>nd</sup> July 2009. These were noted.

95 Consideration of the minutes of the Finance meeting held on 25<sup>th</sup> June 2009. These were noted.

96 Reports from Co-ordinators:

i) Open Spaces – Nothing to report

ii) Recreation Ground – a full update on the parking issues will be deferred to next meeting

**Agenda 3/9**

Cllr Williams had concerns regarding parking issues, the gate being left open and the number of vehicles accessing the area. She was also concerned that dogs were being let off the lead although there were signs advising that dogs should be kept on a lead and queried the value of these signs.

**Rec WP**

A request for refurbishment of the benches was added to the 'Wish List.'

iii) Cemetery - Nothing to report

iv) Rights of Way – Nothing to report

v) Venture Playground

Cllr Hammett reported that the repair work on the skate ramp was not satisfactory and Clever Curves had been asked to address the situation. They had indicated that major refurbishment would soon be required. Cllr Hammett agreed to source alternatives. **BH**  
Cllr Hunt reported that there was some damage to the play equipment in the venture playground. The clerk reported that she was aware of this and Anglian Playgrounds had been asked to carry out the repair.

vi) Leadwell Meadows – Nothing to report

vii) Glebe Land - The Council had received an acknowledgment from the Diocese of Ely following their request to extend the riverside path although no decision had been made.

viii) Churchyard - It was agreed to accept the quotation from Crofton Engineering for £675.00 + VAT for modifications to the church gate as they were a local reputable

specialist company, familiar with the site and able to perform adjustments to the gate as and when required

- ix) Communications -Nothing to report
- x) A1307 – Nothing to report
- xi) Allotments – Mr McMurray had again been contacted for an update on the situation with Mr Balaam but no response had been received. This will be discussed at the next meeting to decide whether a formal complaint should be made to SCDC. **Agenda 3/9**

- 97 Report from Youth Working Party. The Youth Working Party had made recommendations following their meeting.  
**Resolved**  
**It was resolved**
1. to investigate the cost of a ball wall and appropriate fencing, as low as practicable, around the tarmac area
  2. that Cllr Hickford contact Crofton Engineering to investigate whether modifications could be made to the seating on the youth shelter and if so to request a quote.
- RH**
- 98 Report on Local Council Advisory Service Seminar covering Risk Assessment and Risk Management  
**Resolved**  
**It was resolved**
1. that the draft forms for Risk Assessment and Risk Management be adopted.
  2. to meet in September to agree a programme of work, areas to be checked, including frequency and assessor.
- Clerk**
- 99 Consideration of Report from Internal Auditor. This was considered and all comments had been addressed.
- 100 To consider the model Financial Regulations as detailed in the Internal Audit Check.  
**Resolved**  
**It was resolved that the new format for Financial Regulations be considered by the Finance Committee and brought back to Full Council for adoption.**
- Clerk**
- 101 Update on Coles Lane Car Park – Cllr Gore gave an update on the current position. It was agreed to accept our solicitor's recommendations subject to minor changes and ask him to negotiate with SCDC on our behalf.
- AG**
- 102 Update on Wind Farm planning application  
**Resolved**  
**It was resolved that Councillor Cornell speaks for the Parish Council at the planning determination on 2<sup>nd</sup> September. All councillors are welcome to attend.**
- EC**
- 103 Update on Tree Planting Wish List  
Cllr Rossiter had issued a report with the following recommendations.  
**Resolved**  
**It was resolved**
1. That the Council apply to SCDC, before the end of August, for trees to be planted along Bartlow and Horseheath Road
  2. That the Council agree that this area is a priority should the SCDC bid fail
  3. To postpone discussion with landowners until further enquiries have been made
  4. To submit a map to the Highways Agency with precise details of where planting is required on A1307.
- JR/Clerk**
- 104 Safety and Security – Cllr Hickford  
**Resolved**  
**It was resolved to upgrade infra red camera on recreation ground subject to a maximum cost of £750.**
- RH**

105 Report on the meeting to discuss the Bobby Scheme

**Resolved**

**It was resolved that the Council works in partnership with the Bobby Scheme, canvasses residents and offers the residents the scheme and subsidises it by paying the £20 to the Bobby Scheme for each property that is committed to the scheme by the end of September. The maximum number of properties to be funded set at 250 initially, therefore committing a maximum of £5,000. This can be reviewed if necessary. Funding to be obtained from the Safety and Security budget.**

106 Written reports from Council representatives  
The report on Parish Forum meeting was noted.

107 Correspondence received and for discussion.

Item 22 Linton News accounts. It was suggested that a meeting of the Directors of Linton Parish Publications and the Linton News team takes place.

**AG/BC/TK**

Item 27 S McNally concerns re condition of grass at Parsonage Way. It was agreed to write to Mr McNally advising that his request would be considered when the current contract comes up for renewal in 2011.

**Clerk**

Item 28 CCC re swine flu outbreak to consider request for volunteers. It was agreed to monitor the situation.

Item 30 Kester Cunningham John – It was agreed to sign and return the General Retainer Letter.

**Clerk**

Item 32 SCDC Crime and Disorder Partnership invitation to event re anti social behaviour Tuesday 29<sup>th</sup> September. Cllr Hickford wished to attend.

**Clerk**

Item 39 SLCC Invitation to Regional One Day Conference at Chilford Hall 24<sup>th</sup> September for £49.

**Resolved**

**It was resolved that the clerk attend.**

108 Cllr Potter proposed that the payments listed below be paid. The proposal was seconded by Cllr Hickford and agreed by the meeting. Cllrs Gee and Gore signed the cheques.

		Gross	Excl VAT
Wages	bacs and 1223, 1224, 1225	3109.70	
CGM Cambridge Ltd (grass maintenance)		1661.07	1444.41
Linton News		90.00	
Briar Security	1222	207.00	180.00
Shine Windows (bus shelters)	1226	50.00	
BT	1227	155.25	135.00
MiJan Ltd (internal audit)	1228	60.00	
ESPO	1229	97.85	85.07

It was also agreed that cheque number 1222 for £180.00 + VAT to Briar Security held over from the meeting on 16<sup>th</sup> July be paid.

109 Reports from Councillors. There were none.

The meeting closed at 10pm

Signed .....

Date .....

Note: Copies of reports and documents referred to in these minutes can be inspected at the Council's office.

