

Minutes of the meeting of the Finance Committee of Linton Parish Council held at the Cathodeon Centre on Thursday 15th October 2009

Present: B Hammett – Chair, Dr B Cox, M Gee, A Gore, T Krarup, J Linsdell and Mrs S Parry - Clerk

Public Forum

No member of the public sought to address the Council.

The Chair opened the meeting of the Finance Committee at 9.40pm

- 1 Apologies for absence were received from Cllr Urwin
- 2 Declaration of Interests from Members. There were none.
- 3 Approval of minutes of the meeting held on 17th September 2009. Cllr Gee proposed that the minutes be adopted as a true record of the meeting. The proposal was seconded by Cllr Linsdell and agreed by the meeting.

4 To consider matters arising from the minutes.
Item 6, Consideration of format for Financial Regulations. Cllr Gore reported that he was still working on the revisions to these. He had used those issued by Sutton Parish Council as a template with a few minor changes. He will email these out with suggested changes. **AG**

Item 6, Consideration of format for precept meeting. Cllr Gore reported that the format for precept meetings now appeared to be integrated within the Financial Regulations. It was agreed that councillors and residents should submit their requests to the Clerk in December. A draft budget will be prepared and discussed at a special meeting of the Finance Committee in early January. All councillors will be invited to attend but only those on the Finance Committee will be allowed to vote. The Finance Committee will produce a provisional budget to be considered and hopefully agreed at the second meeting of Full Council in January.

- 5 To consider payments made since the last meeting. These were noted.
- 6 To consider items forwarded from other meetings.
Repair of skate ramp light to a maximum of £950 – Repairs and Maintenance budget.
- 7 To consider financial statement to the end of September. This was noted.
- 8 To consider committee audit control report. The Chair had checked the accounts on 14th October. Everything was found to be in order.
- 9 To consider report from internal auditor. No report had been received.
- 10 To consider quotations received. There were none.
- 11 Reports from Councillors.
It was suggested that when seeking a sign for the skate ramp it should be able to be cleaned with solvent to remove any graffiti.

The meeting closed at 10.10pm

Signed

Date

