

# Minutes of the meeting of the Parish Council held at the Cathodeon Centre on Thursday 16<sup>th</sup> June 2011

Present: R Hickford (Chairman), Mrs E Bald (Vice Chair), D Champion, Ms E Cornell, Mrs S Dew, M Gee, Ms T Hunt, J Linsdell, Ms M Mannassi, G Potter, Mrs J Wilson  
Mrs A Meeks (Assistant to the Clerk to the Council)

County and District Councillor J Batchelor, District Councillor Mrs T Bear and Mrs K France (Press) were in attendance together with three members of the public. Linda Browne was also present.

## Public Forum

Linda Browne, Community Liaison Support Assistant at SCDC, spoke about her role as a link between the district council and parish councils. She also liaises with PCSOs and on crime prevention, as well as undertaking mini projects. Linda advised that she was available to attend meetings and events with her information stand. The Chair thanked Linda for attending the meeting.

## The Chairman opened the meeting of the Parish Council at 8.02 pm

- 40 Apologies for absence. Cllrs Cox and Manley and Mrs S Parry - holiday.
- 41 Declaration of Interests from Members. Cllr Dew declared a personal interest under item 43, correspondence item 37, regarding the Nichols Court lighting scheme. Cllr Champion declared a personal interest under item 47, correspondence item 43, regarding the Granta School. Cllr Hickford declared a personal interest under item 52 regarding LA4Y.
- 42 Approval of the Minutes of the meeting of 2<sup>nd</sup> June 2011. Cllr Gee proposed that the minutes be adopted as a true record of the meeting. The proposal was seconded by Cllr Potter and agreed by the meeting.
- 43 Matters arising from the Minutes of the meeting held on 2<sup>nd</sup> June 2011.  
Correspondence item 52 - Site plan for memorial bench. The siting plan for the bench was agreed subject to clarifying that the measurements were millimetres, not metres as shown.  
**Clerk**  
Correspondence item 53 - Environment Agency re levelling of river bank. It was agreed to write back to the Cricket Club asking them to progress their request by contacting the Development and Flood Risk Officer and Tree Officer.  
**Clerk**  
Library Service Review of opening hours consultation. The Clerk was asked to respond that Linton Library should remain open for two evenings per week even if this meant it would have fewer daytime openings.  
**Clerk**  
Correspondence item 37 - Update on proposed meeting with SCDC, Sanctuary and residents to discuss new lighting scheme at Nichols Court. No date/venue had yet been finalised. Cllrs were to advise the Clerk if they wished to attend.  
**Cllrs/Clerk**  
Agenda item 39. Cllr Bald reported that comments on the Review of Planning Services at SCDC had been collated and sent.
- 44 Consideration of the Minutes of the Planning meeting held on 2<sup>nd</sup> June 2011. These were noted.
- 45 Cllr Cornell proposed that the payments listed below be paid. The proposal was seconded by Cllr Linsdell and agreed by the meeting. Cllrs Gee and Potter signed the cheques.
- |                                   |      | Gross | Excl VAT |
|-----------------------------------|------|-------|----------|
| Protec Direct Ltd (safety gloves) | 1522 | 90.00 | 75.00    |
- 46 Report from Police and consideration of Policing, Safety and Security issues.  
As the quotation for upgrading the CCTV had still not been received from Briar Security it was agreed that the CCTV control group should contact another security firm and report back to Council.  
**CCTV control group**  
Cllr Bald reported that a scooter had been driven through the churchyard on the footpath to Camping Close and asked that registration number plates be noted if seen.

- 47 Report from the County Councillor.  
SEN transport update. Correspondence Item 43 - Head at Granta School re transport. Cllr Batchelor advised that the main change to SEN transport was that withdrawing it in restricted areas would apply unless the child was a wheelchair user. The review was to make transport as efficient as possible. Situation will be reviewed in September on intake of 20 new children at Granta School.  
Correspondence Item 46 - CCC re dates for Library follow up meeting. It was agreed that Cllr Bald would attend this meeting for the Parish Council. The Clerk would advise meeting organiser.

**Clerk**

Cllr Batchelor advised that Rivey Lane was a complicated matter with the County Council having ownership of the path only and rights-of-way saying the side land with trees on was the responsibility of the owner of the land, who is not known. However rights-of-way, using the Probation Service team, would tidy the area up and remove one small dead tree. They would clear Footpath 25 as a farmer was having difficulty with access.  
Cllr Batchelor said that more Government money to Highways for potholes had freed up other money, and resurfacing the A1307 outside the Village College had been agreed. Cllr Batchelor said he hoped the top end of the High Street would also be included. He advised that the policy was not to use a low noise surface due to cost but Council requested he pursued this.  
Regarding a 20mph speed limit in the High Street Cllr Batchelor advised the policy had changed from parish councils paying if criteria was met to County Council paying, with parish councils paying if criteria was not met. Council asked Cllr Batchelor again to find out if previous collated data qualifies Linton. This will be checked and item to go on next agenda. **JB/Agenda 7/7**

- 48 Reports from the District Councillors.  
Cllr Bear spoke about the Ecology Officer, Rob Mungovan, who had been visiting district conservation schemes. She advised that the Environment Agency (EA) had completed a biodiversity survey on the River Granta with not good results at Linton, although better at Hildersham. Mrs Saint, from the EA, would be willing to come and speak to help improve things and Rob Mungovan could also give advice.
- 49 Consideration of report on Internal Audit Check.  
Correspondence item 40. Comments were noted.
- 50 Allotments - This item was declared confidential and discussed at the end of the meeting.
- 51 Consideration of draft policy on third party use of Council facilities.  
Correspondence item 47 - CPALC. Following discussion it was agreed that councillors would finalise their comments on the draft and forward them to the Clerk. Item to go on next agenda. **Cllrs/ Agenda 7/7**
- 52 Following the meeting with Ian Dewar of CPALC a report had been issued by the Clerk.  
Council agreed the following:

With respect to LA4Y specifically;

- Any future payments to LA4Y would be subject to a Service Level Agreement (SLA) or Service Delivery Plan (SDP) and any such payments would only be made at "trigger" points.
- To search Council archives for formal written agreement that LA4Y could occupy land on the Recreation Ground. For the future, the PC would issue a renewable licence agreement to formalise the agreement.
- With respect the accusation against Cllr Hickford, where the Trustees of LA4Y accused Cllr Hickford of abusing his position as a parish councillor, the PC advised the Trustees of LA4Y at the time to direct their accusation to the Monitoring Officer at SCDC. As it had been well over a year since the accusation, and as there had been no official complaint made against Cllr Hickford to the Monitoring Officer at SCDC, the PC now took the view that the accusation is unsubstantiated. Cllr Hickford thanked the Council for the personal support he had received from Council members and said that he would now be considering his personal decision on any legal action, but that any gain was being weighed against expense and potential adverse publicity for the village.

- Request a copy of LA4Y's constitution. If none was forthcoming request one from the Charity Commission.
- The onus was not on the PC to police LA4Y, and that the PC had done everything necessary to try to remedy the situation with respect the partnership that never happened. The fact that LA4Y did not apply for funding for this financial year allowed the PC to put this whole situation behind them and move forward.

With respect to all organisations;

- All requests should be made on the LPC application form and include the latest annual report and/or a current bank statement
- For any funding under £500 no feedback as to how the funding was spent is required other than to give a report at the APM.
- For amounts over £500 a SLA or SDP should be set up, ask what their core funding covers and ask what PC funding will cover specifically, and make payments in stages, usually quarterly or half-yearly. Also, ask the group concerned to look for alternative funding and the PC try to agree to match funding up to a certain amount, or agree to fund in return for services around the village.
- There should be emphasis on "seed" funding to start groups/organisations
- Any funding for a "Service" such as the Warden's scheme should be minuted as such, and that as a service to the community the PC considers this an ongoing commitment on a yearly basis.

53 Consideration of quotations to repair the skate ramp. This item was declared confidential and discussed at the end of the meeting.

54 Written reports from Council representatives.  
A report from Cllr Bald had been issued with an update on dropped kerbs for disability access. This was noted. An item on the next agenda to discuss double yellow lines on Symond's Lane corner near Hillway was requested. **Agenda 7/7**

55 Correspondence received and for discussion and decision.  
Item 31 Cllr Potter proposed that Council did not take up the SCDC wheelie bin speed sticker initiative. The proposal was seconded by Cllr Hunt and resolved by the meeting. **Resolved**  
Item 32 Linton Granta Football Club had proposed amendments to their constitution. These amendments were agreed as detailed.  
Item 42 A resident had sent in suggestions and costings for new play equipment. It was agreed to thank the resident and ask him to liaise with the Clerk as to whether it should replace current play equipment or be in addition to what was already there. He would be asked if he was willing to assist in obtaining grants or attending a future meeting. **Clerk**  
Item 44 It was noted that a recent claim by a third party on Zurich Insurance in respect of the Recreation Ground play equipment had been repudiated and not pursued.

56 Reports from Councillors (for information only).  
Cllr Potter referred to correspondence Item 34, the South Cambridgeshire Community Pride Awards which he thought Council should enter. **GP**  
Cllr Bald asked to be advised of any planning/enforcement issues or concerns for a meeting she would be arranging with Steve Hampson of SCDC.  
Cllr Bald encouraged people to take part in the Horse Chestnut tree survey on 25<sup>th</sup> June.

The meeting closed at 10.10pm

Signed ..... Date .....

Note: Copies of reports and documents referred to in these minutes can be inspected at the Council's office.