

## **Minutes of the meeting of the Finance Committee of Linton Parish Council held at the Cathodeon Centre on Thursday 16<sup>th</sup> July 2009**

Present: Dr V Urwin – Vice Chair, Dr B Cox, M Gee, A Gore, T Krarup, J Linsdell  
and Mrs A Meeks – Assistant Clerk

### **Public Forum**

No member of the public sought to address the Council.

### **The Vice Chair opened the meeting of the Finance Committee at 9.15pm**

- 1 Apologies for absence were received from Councillors Daly and Hammett and Mrs S Parry, Clerk.
- 2 Declaration of Interests from Members. There were none.
- 3 Approval of the Minutes of the meeting held on 25<sup>th</sup> June 2009. Cllr Cox proposed that the minutes be adopted as a true record of the meeting. The proposal was seconded by Cllr Linsdell and agreed by the meeting.
- 4 To consider matters arising from the minutes.  
Under item 4 (item 9 of 21/05 meeting) Cllr Urwin reported that Cllr Hammett was putting pressure on Clever Curves to complete the skateboard ramp repairs. He had been advised that the delay was due to the company awaiting larger sized materials.  
Under item 10 it was noted that an acknowledgement of receipt of the Annual Return had been received from the External Auditor.
- 5 To consider payments made since the last meeting.  
These were noted. Cllr Cox was pleased to acknowledge the payment to JF Knight (Roadworks) Ltd for the work to the churchyard paths, especially the successful raising of the drains.
- 6 To consider items forwarded from other meetings.  
Two items had been agreed at the Full Council meeting held earlier in the evening:  
1. A quotation for £1201.24 + VAT for painting the cemetery railings and gates.  
2. A quotation for £595.00 + VAT for a condition survey on the cemetery trees and a digital plan.  
It was agreed that both these amounts would be taken from the cemetery budget.
- 7 To consider financial statement to the end of June.  
Cllr Urwin explained that the spreadsheet previously circulated in the post-out was incorrect. A revised spreadsheet, amended by Cllr Urwin, was then circulated, which showed the distribution of income received for June in to the relevant funds. The correct spreadsheet was then considered along with the financial statement and balances of each fund at the end of June noted.
- 8 To consider committee audit control report.  
Cllr Urwin reported that the Chair, Cllr Hammett, had checked the account books, bank statements and petty cash on 16<sup>th</sup> July. All were found to be in order.
- 9 To consider quotations received.  
See item 6 above.
- 10 Reports from Councillors (for information only). There were none.

The meeting closed at 9.30pm

Signed .....

Date .....